 Charter Academy of the Redwoods

 Notice of Annual/Organizational/Regular Meeting

* Redwood Academy of Ukiah* Amherst Classroom

 at the Redwood Empire Fairgrounds

 1059 N. State Street \* Ukiah, CA 95482

 (707) 467-0500

 December 7, 2018 \* 6:00 p.m. Open Session

Welcome! The agenda is provided for this annual/organizational/regular meeting of the Board of Directors of *Charter Academy of the Redwoods*, a non-profit public benefit corporation. All business of the Board is limited to these items and is conducted to fulfill the mission of preparing students for a successful future in safe, challenging, well-managed charter schools. If you wish to speak or present written comments, please notify the chairperson. A copy of any items that are identified as “back-up” is available upon request.

# Welcome and Opening

* 1. Call to Order/Roll Call
	2. Adoption of Agenda
	3. President’s Report
	4. Secretary’s Report
	5. Treasurer’s Report (letter from CalCPA Peer Review Program regarding a review of Robertson and Associates)
	6. Safety & Facilities Report

# Consent Items--The following items are submitted to the Board of Directors to be acted on at one time without discussion. Each item is considered routine and non-controversial. Any Director may request any item be pulled for discussion or separate vote.

# Approval of Minutes—The Directors are requested to approve the minutes of the

#  regular meeting of October 16, 2018. (back-up)

### **III. Regular Meeting—Action Items**

* 1. **Approval of the Revised 2018-2019 Budgets----**The Directors are requested to approve revisions for budget revisions and budgets for use of one time discretionary funds Accelerated Achievement Academy and Redwood Academy of Ukiah. (back up)
	2. **Approval of First Interim Report 2018-2019**—The Directors are requested to approve the First Interim Report as of October 31, 2018 that reflects a positive certification for Accelerated Achievement AcademyandRedwood Academy of Ukiah. (back-up)
	3. **Approval of J-13 Waivers**—The directors are requested to approve J-13 waivers for school closure on November 9, 2018 for Redwood Academy of Ukiah and Accelerated Achievement Academy due to hazardous air quality. (back up)

# IV. Annual/Organizational Meeting—Action Items

1. **Election of Directors for 2019—**The Directors are requested to express appreciation to L. Trejo who has served three terms of three years and K. Webb who was elected to replace R. Usher in June. The directors are further requested to elect directors for these positions for a three-year term beginning January 1, 2019 and ending December 31, 2021.
2. **Election of Officers for 2019—**The Directors are requested to elect a chairperson and a clerk of the corporate board effective January 1 to December 31, 2019.
3. **Approval of Meeting Dates for 2019—**The Directors are requested to designate 6:00 p.m. on the following dates as the time for regular meetings of the Board: Tuesday, January 22; Tuesday, March 12; Tuesday, May 7; Tuesday, June 11; Tuesday, September 10; Tuesday, October 15; and Friday, December 6. The December meeting is designated as the corporation’s annual and organizational meeting.

# V. Agenda for Closed Session Item(s)

* 1. **Open Session Comment for Items on the Closed Session Agenda**—The Board will take staff /public comments on items to be considered in closed session. No action will be taken.
	2. **Public Employee Performance Evaluation-**Officers: President, Secretary, and Treasurer.
	3. **Open Session Report on Closed Session Activity**—The Board will report on any activity during the closed session agenda.

**VI. Public Comment for Items Not on the Agenda**—The Board reserves 10 minutes for members of the public to address the Board on items not on the agenda and within its jurisdiction. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment, briefly answer questions, and refer the speaker to follow up with a specific staff member.

#### VII.

#### Next Regular Meeting—Tuesday, January 22, 2019 @ 6:00 p.m. @ Redwood Academy of Ukiah

#### VIII. Adjournment