Charter Academy of the Redwoods

Minutes of the Regular Meeting of Tuesday, January 19, 2021

1059 N. State Street, Ukiah

<https://us04web.zoom.us/j/74756081227?pwd=czlRck9vQXdYVDB4MWFOVXNEUjdzZz09>

Meeting ID: 747 5608 1227

Passcode: 09c1XQ

# I. Welcome and Opening

The meeting was called to order at 6:02 p.m. by Chairperson Joseph. Board members in attendance:

Shawna Aguilar Yes

Anne Ford Yes

Jay Joseph Yes

Richard Muenzer Yes @ 6:16

Kip Webb Yes

Elna Gordon, Selah Sawyer, and Jim Switzer were present.

# On a first by S. Aguilar and a second by K. Webb, the Board voted (4-0) to adopt the agenda.

President’s Report ~ At Redwood Academy, report cards were sent out and honor roll and attendance awards were announced. Students should have already received awards in the mail and the video with awards announcements is available on Virtual Redwood Academy. Second semester is now under way, including some second semester electives, which have begun. There is some new legislation that staff is reviewing right now that may impact reopening in either positive or negative ways. The legislation will offer schools extra funding to open grades K-6 by mid-March even if in the purple tier, but there will be some strict testing requirements for both students and staff once doors are open. To qualify for the new funding, the school has to submit a COVID safety plan to the county. The CAR staff has largely had their first of two Moderma vaccinations. The staff will be sending out notification about priority enrollment for next year at the end of this month, followed by planning for the 2021-22 school year. Open enrollment to the public will begin by the of March.

Secretary’s Report ~ AAA report cards and awards were mailed last week and we will be posting an awards video to A+ Virtual Academy this week. AAA’s enrollment is currently 141 students, 3 less than last year at this time, but the school did not have any students added at the semester. The staff will begin planning to administer the ELPAC in February.

Treasurer’s Report ~ Current Budget Report and Cash in the County Treasury Report of 1/8/21 shows current cash of $2,846,955 with no taxes or apportionments posted for January. The cash flow at the end of December was $2,931,844, a little above the projected $2,878,000 in the First Interim Report. According to the budget report, the expenses are at appropriate levels for this time of year and in line with the budget. Next meeting the board will receive the Second Interim report which will reflect last year’s P2 data.

CAR tax return is included tonight for the board's review. CAR, as a non-profit, is not required to pay income taxes, but is required to file a tax return annually. The 2019-2020 audit is included tonight for the board’s approval. It shows no findings or exceptions.

Safety and Facilities Report ~ The majority of staff received their first round of COVID-19 vaccine last week..

##### Consent Items

1. On a first by K. Webb and a second by S. Aguilar, the Board voted (5-0) to approve the minutes of the regular meeting of December 8, 2020.
2. On a first by K. Webb and a second by S. Aguilar, the Board voted (5-0) to approve the 2019-2020 SARC.

##### Regular Meeting—Action Items

1. **Approval of Board Resolution No. 01-20/21--** On a first by S. Aguilar and a second by K. Webb the Board voted (5-0) to approve the terms and conditions of the Charter Academy of the Redwoods establishing support for the Staywell Health Plan JPA.
2. **Approval of Audit Report 2019-2020--** On a first by K. Webb and a second by S. Aguilar the Board voted (5-0) to approve the final Audit Report for the previous fiscal year.
3. **Approval of Salary Schedule Revisions--** On a first by K. Webb and a second by S. Aguilar the Board voted (5-0) to approve revisions to the 2020-2021 salary schedule.
4. **Board Training** — The board was directed to spend an hour independently reviewing previous trainings on the school website. Training time 01:00; total year to date is 01:00. The presentations are posted at [www.caredwoods.org](http://www.caredwoods.org) > Governance > Board Training.
5. **Public Comment For Items Not on the Agenda~** No member of the public requested to speak.
6. **Next Meeting**— The next regular meeting of the Board of Directors is scheduled for Tuesday, March 9, 2021 at 6:00 p.m. on the campus of *Redwood Academy of Ukiah*.
7. **Adjournment**— As acclaimed by the chair, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Selah Sawyer

Secretary

*For the Record:*

Before 6:00 p.m. on Thursday, January 16, 2020, this meeting agenda was:

Hand-delivered with back-up to all five board members and both corporate officers and management staff;

Posted in the offices of *Redwood Academy* and *Accelerated Achievement Academy*, and classrooms of Flower Building and Home Arts

Building,

Posted on the [www.caredwoods.org](http://www.caredwoods.org) governance channel; and

E-mailed to Scott Paulin