Charter Academy of the Redwoods

Minutes of the Regular Meeting of Tuesday, March 9, 2021

1059 N. State Street, Ukiah

<https://us04web.zoom.us/j/75404815268?pwd=RmpFaG9LYThhcWlXR1ZxYkswSXd2dz09>

Meeting ID: 754 0481 5268

Passcode: 2W8RCL

# I. Welcome and Opening

The meeting was called to order at 6:04 p.m. by Chairperson Joseph. Board members in attendance:

Shawna Aguilar Yes

Anne Ford Yes

Jay Joseph Yes

Richard Muenzer Yes

Kip Webb Yes

Elna Gordon, Selah Sawyer, and Jim Switzer were present.

# On a first by R. Muenzer and a second by S. Aguilar, the Board voted (5-0) to adopt the agenda.

President’s Report ~ Both schools are about to end session 6, start session 7, and open up for hybrid learning. In preparation, the staff is currently working out the details of the COVID surveillance testing. Additionally, the schools are now in the process of taking regular enrollment for the 21-22 school year. Redwood has openings primarily in 7th, 8th, and 9th grade, but most other grades are fairly full already. Additional outreach will begin once school is safely open in hybrid. The staff is continuing plans for the upcoming school year—including scheduling and staffing as needed. The staff is planning to open in the fall with the regular class schedule, but, much will depend on how the next few months progress in terms of COVID-19. Redwood is beginning state testing for juniors and seniors. Students are being encouraged to come to campus to test, as the remote version of the tests will prove especially difficult to administer well for grade 7 and 8. In the event that a parent does not want their student to come on campus, students can test at home. In the event a student is testing from home, the staff is asking that parents help facilitate technology needs and help proctor the test. Students who test will be eligible to earn grade bumps and other privileges if they score at levels 3 or 4 in Literacy or Math or Science. Redwood is also offering the SAT on March 24th on campus. Many of the juniors are electing to come to campus and take it despite the fact that most colleges are not requiring it next fall for admissions.

Secretary’s Report ~ The staff is looking forward to students returning to campus. AAA will have students on campus Monday and Tuesday. With approximately 50% of the student population remaining on distance learning, the school only needed one group for each grade. The school is reserving the other two days a week in the event additional students choose to return to hybrid once the county officially enters red or orange tier. If it becomes clear that no additional students will return, Accelerated may seek approval to have Group A attend 4 days a week from public health. AAA intends to start ELPAC testing at the beginning of April and CAASPP testing at the end of April. The goal is to test all students on campus. However, distance testing will be an option. With the additional funding being allocated to schools to reopen, AAA has elected to use some of it to purchase new Chromebooks for the classrooms to replace those that have been broken or are being used to for distance learning. Enrollment for next year is looking promising with 17 interest cards being submitted already by potential new students. All grades have openings currently. Additional outreach will occur after the school opens in hybrid.

Treasurer’s Report ~ Current Budget Report and Cash in the County Treasury Report of 3/3/21 shows current cash of $2,827,384 with no taxes or apportionments posted for February. The cash flow at the end of January was $2,944,722. According to the budget report, the expenses are at appropriate levels for this time of year and in line with the budget. The Second Interim Report and revised budget are based on last year’s ADA due to the hold harmless status for this year. There is a substantial surplus in the budgets due to state and federal COVID relief funding. The Federal CARES Act II funding will be deferred to next year’s budget. The most recent state funding passed aimed at reopening schools is not included in this budget, but will be included in the Estimated Actuals budget it June.

The proposed state budget that must still be approved in May includes reinstating COLAs in the coming years and decreasing the number of deferrals. However, the deferrals were included in the schools’ budgets in the event the deferrals continue. The resolution on the agenda reflects suggestions by some state and federal entities that deal in school finance to increase each schools’ reserves from 5% to 10% in each category for a total of 20% reserved to weather economic downturns and deferrals.

Safety and Facilities Report ~ The part-time maintenance employee resigned so the staff will be looking to fill the position.

##### Consent Items

1. On a first by K. Webb and a second by S. Aguilar, the Board voted (5-0) to approve the minutes of the regular meeting of January 19, 2021.

##### Regular Meeting—Action Items

* 1. Approval of Budget Revisions--On a first by A. Ford and a second by K. Webb the Board voted (5-0) to approve the 2020-21 budget revisions for *Accelerated Achievement Academy* and *Redwood Academy*.
  2. Approval of the Second Interim Report-- On a first by S. Aguilar and a second by K. Webb the Board voted (5-0) to approve the 2020-21 Second Interim Report for *Accelerated Achievement Academy* and *Redwood Academy*.
  3. Approval of the SPSA for 2020-2021 for Redwood Academy and Accelerated Achievement Academy-- On a first by K. Webb and a second by A. Ford the Board voted (5-0) to approve the 2020-2021 SPSA for Redwood Academy and Accelerated Achievement Academy.
  4. Approval of Board Resolution No. 02-20/22-- On a first by K. Webb and a second by S. Aguilar the Board voted (5-0) to approve an increase to the Reserve Portion of Ending Fund Balance and the Financial Stabilization Account from 5% to 10% for each school.
  5. Approval of COVID-19 Prevention Plans and Reopening Plans for Redwood Academy and Accelerated Achievement Academy--On a first by S. Aguilar and a second by K. Webb the Board voted (5-0) to approve the plans for reopening.

1. **Public Comment For Items Not on the Agenda~** No member of the public requested to speak.
2. **Next Meeting**— The next regular meeting of the Board of Directors is scheduled for Tuesday, May 4, 2021 at 6:00 p.m. on the campus of *Redwood Academy of Ukiah*.
3. **Adjournment**— As acclaimed by the chair, the meeting was adjourned at 6:39 p.m.

Respectfully submitted,

Selah Sawyer

Secretary

*For the Record:*

Before 6:00 p.m. on Thursday, March 4, 2021, this meeting agenda was:

Hand-delivered with back-up to all five board members and both corporate officers and management staff;

Posted in the offices of *Redwood Academy* and *Accelerated Achievement Academy*, and classrooms of Flower Building and Home Arts

Building,

Posted on the [www.caredwoods.org](http://www.caredwoods.org) governance channel; and

E-mailed to Scott Paulin