Charter Academy of the Redwoods

Minutes of the Regular Meeting of Tuesday, January 18, 2022

Redwood Academy of Ukiah

1. State Street, Ukiah

# I. Welcome and Opening

The meeting was called to order at 6:00 p.m. by Chairperson Joseph. Board members in attendance:

Sandra Boyce Yes

Rebecca Brown Yes

Anne Ford Yes

Jay Joseph Yes

Elna Gordon, Selah Sawyer, and Jim Switzer were present.

# On a first by A. Ford and a second by S. Boyce, the Board voted (4-0) to adopt the agenda.

President’s Report ~ Both schools just hosted awards ceremony for quarter 2. Redwood sent out a mailing with report cards as well as notification about priority enrollment for next year. Accelerated’s will be mailed by the end of the week. The Redwood Academy staff chose to do an awards ceremony last week in lieu of Demonstration Night due to continuing COVID 19 concerns. The hope is to resume with a Demonstration Night in the spring; however, as of now, that also may not be advisable or even possible, as the fairgrounds will likely continue to need the buildings used for such an event for COVID testing and vaccinations. Second semester is now underway, including some second semester electives, which have begun. Students Council at Redwood Academy is also busy preparing for Spirit Week festivities and classes have already begun rehearsals for the annual Mock Rock competition, which will hopefully still be able to be held this year—though it will be located outside at the amphitheater for increased safety. Both schools are seeing an increase in COVID cases along with the rest of the county and state schools. This is causing a lot of extra work for school staff right now—trying to put together independent study for students, dealing with increased COVID testing needs for both students and staff, as well as covering any staff absences. Currently the staff believes they will be able to manage things and stay open throughout this surge, but should the schools need to shut down for a short period of time due to staff shortages, the board will be notified. There are a lot of hoops to jump through to be able to shut the campus down even for a few days, so it is something the staff would like to avoid if at all possible. In the meantime, the staff asks for everyone’s patience. As for next year, the administration team will begin planning for that soon. Enrollment to the public will open by the beginning of March, but it is unlikely in-person orientations will be held yet. It is expected that the enrollment processes will be impacted. The goal is to participate in outreach events this spring and bolster enrollment for the 22-23 year. This will be a primary focus once the extra COVID work caused by this continuing pandemic subsides.

Secretary’s Report ~ Current enrollment is at 140 students, up 12 students from December. However, the number of absences have also increased in January likely offsetting the increased enrollment. Current isolation and quarantine guidance has changed at the state level. The schools are still awaiting any changes or additions by Mendocino County Public Health to the quarantine guidance. Once staff has confirmation from public health what, if any, changes to the CDPH guidance for quarantine will be, it will update its plans for quarantine. The schools are already following the new guidance for isolation. The majority of the office staff’s time at Accelerated has been focused on COVID activities since returning in January. AAA held the Honors Assembly via Zoom given the current increase in positive cases both at school and within the community. The school is considering postponing Spirit week until later in the spring due to concerns over gathering so many grades, that otherwise have limited contact, together during the surge in cases.

Treasurer’s Report ~ Current Budget Report and Cash in the County Treasury Report of 1/18/22 shows current cash of $3,452,246 with no taxes or apportionments posted for January. The cash flow at the end of December was $3,495,525, a little above the projected $3,038,055 in the First Interim Report. According to the budget report, the expenses are at appropriate levels for this time of year and in line with the budget. Next meeting the board will receive the Second Interim report which will reflect this year’s P2 ADA.

Safety and Facilities Report ~ The schools are looking for a part-time maintenance person. Some old phone lines will be repaired at Redwood during the February break. The staff is looking for quotes for a new internet based phone system to possibly be installed over summer break.

##### Consent Items

1. On a first by A. Ford and a second by R. Brown, the Board voted (4-0) to approve the minutes of the regular meeting of December 14, 2020.
2. On a first by A. Ford and a second by R. Brown, the Board voted (4-0) to approve the 2020-2021 SARC.

##### Regular Meeting—Action Items

1. **Approval of Board Resolution No. 02-21/22--** On a first by S. Boyce and a second by A. Ford the Board voted (4-0) to approve the terms and conditions of the Charter Academy of the Redwoods establishing support for the Staywell Health Plan JPA.
2. **Approval of Board Resolution No. 03-21/22--** On a first by A. Ford and a second by R. Brown the Board voted (4-0) to approve the terms and conditions of the Charter Academy of the Redwoods authorizing teleconferenced board meeting pursuant to AB 361.
3. **Election of Director--** On a first by S. Boyce and a second by A. Ford the Board voted (4-0) to elect *Kip Webb* to fill the term vacated by Richard Muenzer ending December 31, 2022.
4. **Sunshined Items** — The board members previewed revisions to BP 502.6, detailing CAR’s homeless youth policy.
5. Discussion Items—
   1. The board reviewed the 21-22 LCAP Supplements and Mid-Year LCAP and Budget Overview updates.
   2. The board reviewed the A-G Completion Improvement Grant Plan.
6. **Board Training** —
   1. The board was directed to spend an hour independently reviewing previous trainings on the school website. Training time 01:00; total year to date is 01:00. The presentations are posted at [www.caredwoods.org](http://www.caredwoods.org) > Governance > Board Training.
7. **Public Comment For Items Not on the Agenda~** No member of the public requested to speak.
8. **Next Meeting**— A special meeting of the Board of Directors is scheduled for Tuesday, January 25, 2022 at 6:00 p.m. on the campus of *Redwood Academy of Ukiah.* The next regular meeting of the Board of Directors is scheduled for Tuesday, March 8, 20222 at 6:00 p.m. on the campus of *Redwood Academy of Ukiah*.
9. **Adjournment**— As acclaimed by the chair, the meeting was adjourned at 7:09 p.m.

Respectfully submitted,

Selah Sawyer

Secretary

*For the Record:*

Before 6:00 p.m. on Thursday, January 13, 2022, this meeting agenda was:

Hand-delivered with back-up to all five board members and both corporate officers and management staff;

Posted in the offices of *Redwood Academy* and *Accelerated Achievement Academy*, and classrooms of Flower Building and Home Arts

Building,

Posted on the [www.caredwoods.org](http://www.caredwoods.org) governance channel; and

E-mailed to Holly Rodgers