Charter Academy of the Redwoods

Minutes of the Regular Meeting of Tuesday, March 8, 2022

Redwood Academy of Ukiah

1. State Street, Ukiah

# I. Welcome and Opening

The meeting was called to order at 6:00 p.m. by Chairperson Joseph. Board members in attendance:

Sandra Boyce Yes

Rebecca Brown Yes

Anne Ford Yes

Jay Joseph Yes

Kip Webb Yes 6:03

Elna Gordon, Selah Sawyer, and Jim Switzer were present.

# On a first by S. Boyce and a second by R. Brown, the Board voted (4-0) to adopt the agenda.

President’s Report ~ Both schools are now in the process of taking regular enrollment for the 22-23 school year. Most of Redwoods openings are in 7th, 8th, and 10th grade The school will need to enroll around 40 new students. The principal plans on organizing some more outreach this spring, including events like Dia del los Ninos, which are currently scheduled to happen. Staff will continually plan for the upcoming school year—including scheduling and staffing as needed. Redwood also has some other upcoming events for its students to look forward to this spring as can be seen by the request to approve some overnight trips below. Events not listed on this agenda also include the CSF students who will be embarking on a tour of SFSU and some Outward Bound ropes course trips for the 8th graders. The juniors will not be going on the Outward Bound trip this spring since it was only being offered in Joshua Tree this year. The staff elected to schedule ropes course day trips instead. Redwood Academy will be running its Artward Bound program on campus in May. At Redwood state testing for juniors began.8th graders will begin next week.Students who test will be eligible to earn grade bumps and other privileges if they score at levels 3 or 4 in Literacy or Math or Science. They can also earn a pizza party and trip to the local arcade. The SAT will be offered on March 23rd on the RA campus. Many of the juniors are electing to take it despite the fact that most colleges are not requiring it next fall for admissions. CDPH is lifting the mask mandate for schools—as of Monday, masks are strongly recommended but not required. Both schools plan to continue all other mitigation efforts, including testing, contact tracing, increasing air flow in classrooms, disinfecting shared spaces, and encouraging students to stay respectful of each other’s space and safety.

Secretary’s Report ~ Accelerated’s enrollment for next year is currently at 100 students with approximately 80% of families responding. It is likely that 5-10 more students will choose to return next year. The school will need to add approximately 40-50 new students. There has been quite a bit of interest and the staff has received all or partial paperwork for 7 new students. All grades have openings currently. AAA will also continue outreach efforts. AAA started ELPAC testing last week and will begin CAASPP testing near the end of April. In addition to testing the school, has several events coming up. Student Success Day is Friday with students out at 11:40. That is also the last day of the quarter. The quarter 3 Honors Assembly will be held via Zoom on March 23. The school is holding a schoolwide field day tomorrow and the annual Mock Rock assembly will be in April. The 8th grade will be attending a performance at the Luther Burbank Center in April and the seniors will head to Santa Cruz for their senior trip. Melinda Decker will be taking the Principal position at AAA next year. Meghan Anderson will be the new Academic Services Coordinator. Selah Sawyer will remain the Co-Executive Director as well as taking on two additional classes and the state reporting duties. As a result of these changes the schools will need to hire a history teacher. Additionally, UUSD has informed the schools that it would like to change the Special Education agreement. UUSD has proposed that the schools’ take over providing all services to students with the option to contract back for the first year and then at the discretion of the district after that. The district will “pass through” all SPED funding to the schools to pay for the program. The schools have proposed a two year contract back guarantee along with a guarantee to contract back for specific services indefinitely. The schools’ lawyers are drafting a revised MOU with the schools’ requests that will be submitted to the district. Due to this change the schools have posted a position for a SPED teacher.

Treasurer’s Report ~ Current Budget Report and Cash in the County Treasury Report of 3/3/22 shows current cash of $3,484,629 with no taxes or apportionments posted for February. This is $657,245 more than this time last year. The cash flow at the end of January was $3,620,739. According to the budget report, the expenses are at appropriate levels for this time of year and in line with the budget. The representation letter from the auditors is in the packet for review as well as Charter Academy of the Redwoods tax return. While CAR does not have to pay taxes as a non-profit, it does have to file a tax return. The Second Interim Report and revised budget are based on P-2 ADA predictions extrapolated from historic changes from P-1 for the 2021-2022 school year. Currently, funding will be based on the P-2 ADA. However, legislation has been proposed to permit charter schools to use either last year’s or this year’s ADA, whichever is higher. Last year’s ADA was based on 2019-2020 ADA and is higher than this year’s ADA. The Governor has proposed 5.33% COLA for next year and a 3.55% COLA increase the following year in his budget. The budget must still be approved by the legislature.

Safety and Facilities Report ~ The gender neutral bathroom is complete at Redwood. The side paneling on Fullerton was replaced. The side panels on Georgetown and Harvard were painted. The school has received a quote for painting all of Fullerton, Georgetown, Harvard and Irvine as well as the side of the office during summer. Additional skirting at Redwood will be replaced over spring break.

##### Consent Items

1. On a first by S. Boyce and a second by R. Brown, the Board voted (5-0) to approve the minutes of the regular meeting of January 18, 2022 and the special meetings of January 25, 2022 and February 15, 2022 with corrections to the February meeting showing R. Brown was not present and S. Boyce made the second on item 2a.

##### Regular Meeting—Action Items

* 1. Approval of Budget Revisions--On a first by K. Webb and a second by R. Brown the Board voted (5-0) to approve the 2021-22 budget revisions for *Accelerated Achievement Academy* and *Redwood Academy*.
  2. Approval of the Second Interim Report-- On a first by S. Boyce and a second by R. Brown the Board voted (5-0) to approve the 2021-22 Second Interim Report for *Accelerated Achievement Academy* and *Redwood Academy*.
  3. Approval of the A-G Completion Improvement Grant Plan for Redwood Academy-- On a first by K. Webb and a second by S. Boyce the Board voted (5-0) to approve the plan in keeping with state requirements.
  4. Approval of Board Policy-- On a first by S. Boyce and a second by R. Brown the Board voted (5-0) to approve revisions to BP 502.6, detailing CAR’s homeless youth policy.
  5. Approval of Salary Schedule Revisions--On a first by K. Webb and a second by S. Boyce the Board voted (5-0) to approve the 2022-2023 salary schedule.
  6. Approval of Overnight Trips-- On a first by S. Boyce and a second by R. Brown the Board voted (5-0) to approve overnight trips to Truckee (Northstar) and Alameda (USS Hornet) for the Redwood Academy students and to Santa Cruz for the Accelerated students.

1. **Public Comment For Items Not on the Agenda~** No member of the public requested to speak.
2. **Next Meeting**— The next regular meeting of the Board of Directors is scheduled for Tuesday, May 3, 2022 at 6:00 p.m. on the campus of *Redwood Academy of Ukiah*.
3. **Adjournment**— As acclaimed by the chair, the meeting was adjourned at 6:55 p.m.

Respectfully submitted,

Selah Sawyer

Secretary

*For the Record:*

Before 6:00 p.m. on Thursday, March 3, 2022, this meeting agenda was:

Hand-delivered with back-up to all five board members and both corporate officers and management staff;

Posted in the offices of *Redwood Academy* and *Accelerated Achievement Academy*, and classrooms of Flower Building and Home Arts

Building,

Posted on the [www.caredwoods.org](http://www.caredwoods.org) governance channel; and

E-mailed to Holly Rodgers