Charter Academy of the Redwoods

Minutes of the Regular Meeting of Tuesday, May 3, 2022

Redwood Academy of Ukiah

1059 N. State Street, Ukiah

# I. Welcome and Opening

The meeting was called to order at 6:03 p.m. by Chairperson Joseph. Board members in attendance:

 Sandra Boyce Yes

Rebecca Brown Yes

 Anne Ford Yes

 Jay Joseph No

Kip Webb Yes

Elna Gordon, Selah Sawyer, Jim Switzer, and Caleb Cimmiyotti were present.

On a first by S. Boyce and a second by A. Ford, the Board voted (4-0) to adopt the agenda.

President’s Report ~ The school has held state and AP testing. Staff is also planning for some year-end events such as the prom, Artward Bound, various field trips, and graduation. Finals will begin on June 3rd and wrap up on June 7th. Redwood will then celebrate with an Achievement Day activity on the 8th while A+ holds their promotion/graduation ceremony and then the next day, the 9th, Redwood holds their ceremony while A+ hosts an Achievement Day. Both ceremonies will be held in Carl Purdy Hall and begin at 10am. There will be some distancing measures taken during the ceremonies, but we do not intend to limit attendance unless the building fills beyond capacity, which is unlikely, or unless public health releases new guidelines that reinstates restrictions. In addition to the normal end-of-year activity, the administration is busy planning for summer school as well as for next year. The schools are sponsoring summer camps at SPACE. The schools are engaging in outreach. Radio ads will begin this month and the staff hosted a booth a Dia de Los Ninos this past Sunday in an effort to bolster enrollment for the 22-23 year. The schools are also participating in the upcoming Community Yard Sale event. As of now, Redwood’s enrollment for 22-23 sits at 102, which is below this time last year, so the staff will continue to actively market the program.

Secretary’s Report ~ The school held a very successful Spirit Week. It was the first chance students were able to come together as a school for actual indoor assemblies. There was high participation amongst the students in the daily activities as well as the most participation in Mock Rock with all but a few students participating. Like Redwood, the staff is preparing for end of the year events of Promotion/Graduation and Achievement Day. AAA will be offering a 3 week summer session for grades 7-12. As part of the ELOP, the school will be offering a 6 week summer program to grades 4-6 that will include academics and enrichment for a total of 9 hours per day. Current, enrollment for the 2022-2023 is 117 which is 20 more than at this time last year, but two less than the last pre-COVID enrollment cycle. The staff is actively marketing the school to increase enrollment for next year. In addition to the radio ads and participating in the two community events in May, the schools have placed a banner across State Street last week and is scheduled for another week in May. Ads have been placed in the city recreation guide and Mendo Lake Family magazine. There is also an advertisement on the side of an MTA bus. The staff plans to send a mass mailing to inform the community about AAA as well as participate in Sundays in the Park. The staff is also working on a rebranding effort, the first step of which is approving a new name for the school.

Treasurer’s Report ~ Current Budget Report and Cash in the County Treasury Report of 4/26/211 shows current cash of $3,417,467—about $629,956 higher than last year at this time. The April apportionments have yet to be posted. The cashflow at the end of March was $3,513,977—$393,509 more than projected in the Second Interim Report. According to the budget report, the expenses are at appropriate levels for this time of year. There will need to be some adjustments made to the budgets, due to decreases in ADA this year as well as the addition of some extra funding coming from UUSD and some other minor adjustments. There is legislation that may hold schools harmless for ADA this year, but it has not passed yet. The Internal Fiscal Management plan is on the agenda. The plan was revised to reflect the change in position of Melinda Decker.

Safety and Facilities Report ~The schools are preparing to pack and move out of the fairgrounds buildings for the summer. The schools have contracted with movers and painters to prepare the buildings. The painters will also be painting the outside of Fullerton, Georgetown, Irvine, the south wall of the office, and the recently replaced skirting on some of the buildings.

##### Consent Items

a. On a motion by S. Boyce and a second by A. Ford, the board voted (4-0) to approve the minutes of the regular meeting of February 15, 2022 and March 8, 2022.

b. On a motion by S. Boyce and a second by A. Ford, the board voted (4-0) to approve the internal fiscal year management system and calendar for fiscal services for 2022-2023.

**III. Regular Meeting—Action Items**

1. On a motion by A. Ford and a second by S. Boyce, the board voted (4-0) to approve the 2022-2023 salary schedule.
2. On a motion by A. Ford and a second by R. Brown, the board voted (4-0) to approve an overnight trip to the Ferguson Observatory for *Redwood Academy* students.
3. On a motion by S. Boyce and a second by A. Ford, the board voted (4-0) to approve the Expanded Learning Opportunities Program Plan for *Accelerated Achievement Academy*.
4. On a motion by A. Ford and a second by R. Brown, the board voted (4-0) to approve the CCAP Agreement with Mendocino College for *Charter Academy of the Redwoods*.
5. On a motion by S. Boyce and a second by A. Ford, the board voted (4-0) to approve name changes for *Accelerated Achievement Academy* to *Sequoia Career Academy* and *Redwood Academy of Ukiah* to *Redwood Collegiate Academy* to begin with the 2022-2023 school year.

# IV. Sunshined Items

1. The board previewed revisions to BP 101.1, 102.1, and 502.3

# V. Discussion Item

1. The Board reviewed the Local Control and Accountability Plan (LCAP) and the ESSER III Safe Return to In-Person Instruction and Continuity of Services Plans.

**VII. Public Comment For Items Not on the Agenda~** No member of the public requested to speak.

##### VIII. Next Meeting— The next regular meeting of the Board of Directors is scheduled for Tuesday, June 14, 2022 at 6:00 p.m. on the campus of *Redwood Academy of Ukiah*.

##### VII. Adjournment

## As acclaimed by the chair, the meeting was adjourned at 6:59 p.m.

Respectfully submitted,

Selah Sawyer

Secretary

*For the Record:*

Before 6:00 p.m. on Thursday, April 28, 2022, this meeting agenda was:

Hand-delivered with back-up to all five board members and both corporate officers and management staff;

Posted in the offices of *Redwood Academy* and *Accelerated Achievement Academy*, and classrooms of Flower Building and Home Arts

Building,

Posted on the [www.caredwoods.org](http://www.caredwoods.org) governance channel; and

E-mailed to Holly Rodgers