Charter Academy of the Redwoods

Minutes of the Regular Meeting of Tuesday, January 17, 2023

Redwood Academy of Ukiah

1. State Street, Ukiah

# I. Welcome and Opening

The meeting was called to order at 6:03 p.m. by Chairperson Webb. Board members in attendance:

Sandra Boyce Yes

Rebecca Brown Yes

Anne Ford Yes

Jay Joseph Yes

Kip Webb Yes

Elna Gordon, Selah Sawyer, Jim Switzer, Melinda Decker and Caleb Cimmiyotti were present.

# On a first by J. Joseph and a second by S. Boyce, the Board voted (5-0) to adopt the agenda.

President’s Report ~ Both schools are about to host celebrations for quarter 2, Redwood Academy will hold Demonstration Night this Thursday and Sequoia will host and awards ceremony tomorrow. Both schools will send out a mailing with report cards as well as notification about priority enrollment for next year. Second semester is now underway, including some second semester electives, which will begin next week. Some of the fall electives continue to compete—the very first soccer team has started competing against other schools. They lost their first game against St. Helena and are playing against Cloverdale tonight. Archery and VEX robotics also have some upcoming competitions. The staff will beginning planning for next year soon. Open enrollment for the public will begin in March. Priority enrollment for returning students is beginning this month. The staff will likely return to holding in-person group orientation sessions. The schools also plan to engage in some more in-person outreach events this spring and bolster enrollment for the 23-24 year. Enrollment needs to remain a focus for the two schools. Though enrollment is slightly healthier than last year for both schools, with Redwood currently sitting at 129 up from a 21-22 CBEDS of 127 and Sequoia sitting at 141 up more significantly from 132, the schools have still not returned to their pre-pandemic levels which were in the mid-140s (144 to be exact) for both schools.

Secretary’s Report ~ Current enrollment is at 141 students, up one student from this time last year. However, two students are transferring. This is the final week of enrollment for the 2022-2023 year at Sequoia. The 4th, 5th, 6th and 8th grade at Sequoia along with the 7th grade at Redwood will be attending a field trip to the Luther Burbank Center as well as ice skating at the end of January.

Treasurer’s Report ~ Current Budget Report and Cash in the County Treasury Report of 1/13/23 shows current cash of $3,174,780 with no taxes or apportionments posted for January. The cash flow at the end of December was $3,330,973, a little above the projected $3,275,747 in the First Interim Report. According to the budget report, the expenses are at appropriate levels for this time of year and in line with the budget. Next meeting the board will receive the Second Interim report which will reflect this year’s P2 ADA.

The annual support resolution required by the organization’s health insurance JPA, Staywell, is on the agenda.

Safety and Facilities Report ~ The triple wash sink in the Junior Building was installed. The focus the last few weeks was ensuring none of the buildings flooded due to blocked drains. Previously discussed maintenance projects are in the planning phase.

##### Closed Session Agenda

1. **Open Session Comment for Items on the Closed Session Agenda**~No member of the public requested to speak.
2. **Closed Session Conference with Legal Counsel** Existing Litigation (§ 54956.9)  OAH Case No. 2022120134—The Board adjourned to discuss the closed session agenda at 6:22p.m.
3. **Open Session Report on Closed Session Activity**—Open Session Report on Closed Session Activity~ The Chairperson opened the session at 6:59 p.m.; he indicated that the Board discussed Existing Litigation (§ 54956.9)  OAH Case No. 2022120134 and Selah Sawyer is authorized to take action.

##### Consent Items

1. On a first by A. Ford and a second by J. Joseph, the Board voted (5-0) to approve the minutes of the regular meeting of December 13, 2022.
2. On a first by A. Ford and a second by J. Joseph, the Board voted (5-0) to approve Approval of Board Resolution No. 02-22/23

##### Regular Meeting—Action Items

1. **Approval of Academic Probation Eligibility Period for CIF--O**n a first by S. Boyce and a second by J. Joseph the Board voted (5-0) to approve the terms and conditions of the Charter Academy of the Redwoods establishing support for the Staywell Health Plan JPA.
2. **Sunshined Items** — The board members previewed revisions to BP 506, detailing CAR’s Health and Safety policies.
3. **Discussion Items**—
4. The board reviewed and provided input on the Comprehensive School Safety Plan for Redwood Collegiate Academy and Sequoia Career Academy.
5. **Board Training** —
   1. The board was directed to spend an hour independently reviewing previous trainings on the school website. Training time 01:00; total year to date is 01:00. The presentations are posted at [www.caredwoods.org](http://www.caredwoods.org) > Governance > Board Training.
6. **Public Comment For Items Not on the Agenda~** No member of the public requested to speak.
7. **Next Meeting**—The next regular meeting of the Board of Directors is scheduled for Tuesday, March 7, 2023 at 6:00 p.m. on the campus of *Redwood Academy of Ukiah*.
8. **Adjournment**— As acclaimed by the chair, the meeting was adjourned at 7:19 p.m.

Respectfully submitted,

Selah Sawyer

Secretary

*For the Record:*

Before 6:00 p.m. on Thursday, January 12, 2023, this meeting agenda was:

Hand-delivered with back-up to all five board members and both corporate officers and management staff;

Posted in the offices of *Redwood Collegiate Academy* and *Sequoia Career Academy*, and classrooms of Flower Building and Home Arts

Building,

Posted on the [www.caredwoods.org](http://www.caredwoods.org) governance channel; and

E-mailed to Scott Paulin